

Checklist for Submission

A. Confirmation by authors

Items	Check points	Check
Originality	Confirm that neither the manuscript submitted nor any part of it has been published or is being considered for publication elsewhere	<input type="checkbox"/>
Research ethics	Confirm that your study complies with the ethical guidelines for research and publication described in Good Publication Guidelines for Medical Journals and Guidelines on Good Publication	<input type="checkbox"/>
Disclosure	Disclose any commercial associations with specific products or financial support from any company	<input type="checkbox"/>
Funding	Acknowledge any research funds, sponsorships, or grants	<input type="checkbox"/>
Thesis	State that your article is a thesis for a degree such as a Master's or PhD degree, if applicable	<input type="checkbox"/>
Presentation	If your article was presented in a national or international meeting, describe this	<input type="checkbox"/>
English proofreading	State whether your article was revised or edited by a professional English proofreader	<input type="checkbox"/>

B. Structure of article

Items	Check points	Check
Sequence	Title page, abstract and keywords, main text, conflict of interest, acknowledgements, references, table legends, and figure legends	<input type="checkbox"/>
Title page	A manuscript title, running title, and each author's full name and affiliation should be provided A running title is not exceeding 40 characters in length A full contact information of corresponding author should be provide Any financial disclosures or support, thesis, and presentation history should be included	<input type="checkbox"/>
Manuscript	10-Point font with double line spacing on A4 sized paper with 2.5 cm margins Not exceed 10 type-written pages for original article Not exceed 2,000 words for editorial Not exceed 5,000 words for review article/topic Not exceed 5 type-written pages for case report/idea and innovation Not exceed 800 words for letter	<input type="checkbox"/>
Abstract	Not exceed 250 words in structured abstract for original article Not exceed 250 words in unstructured abstract for review article/topic Not exceed 200 words in unstructured abstract for case report/idea and innovation No abstract for image Key words (3-5) should be selected from heading words in MeSH	<input type="checkbox"/>
Main text	Include introduction, methods, results, and discussion, not include conclusion for original article Include introduction, case or idea, and discussion for case report/idea and innovation All table and figure numbers appear in the text Main text should not include the affiliations and names of the authors, especially in Methods	<input type="checkbox"/>
References	No more than 100 references are cited in review article No more than 25 references are cited in original article No more than 15 references are cited in case report No more than 5 references are cited in letter	<input type="checkbox"/>
Figures	Each figure should be submitted in a separate file Above 300 dpi for photos in resolution Figure legend should have short title (5-7 words) and detailed explanation Each subfigure denoted by the letters, A, B, C (ex: Fig. 1A, Fig. 1B, Fig. 1C) Figure legend should be placed on a page at the end of the manuscript Figure should not be included in the manuscript and upload at the submission system	<input type="checkbox"/>
Consent form(s)	Copyright transfer form has been signed by all authors Authorization and Release form for identifiable patient descriptions and photographs are included	<input type="checkbox"/>